

MASTER GARDENERS OF GREATER NEW ORLEANS

PROJECT PROGRESS REPORT

Project Coordinator should submit a progress report quarterly and at the completion of the project to the Project Committee Chair howards4757@cox.net, to mastergardeners.gno@gmail.com and info@mggno.com with "Project Progress Report" in the subject line.

Reporting Period: _____

Project Name/Location: _____

Project Coordinator: _____

Project Coordinator Phone Number: _____

Project Coordinator E-Mail: _____

Master Gardener Activity in Reporting Period

Hours: _____ Mileage: _____ Unreimbursed Expenses: _____

Project Start Date: _____ Project End Date: _____

1. Status of Project: Not Started Ongoing Completed On Hold Withdrawn

2. What is the goal of this project? _____

3. Did you achieve the goal? Yes No Ongoing

4. What audience was reached and what is the impact of the project? Describe the project's educational outreach:

5. Total Number of Contacts: _____ Adult: _____ Youth: _____

6. Do you need assistance with this project? Yes No

If yes, what type of assistance is needed? _____

Materials (list): _____

Volunteers: _____ Number needed; _____

Types of Activities: _____

Submitted By:

MGGNO LMG Project Coordinator _____ Date _____

"To increase the public's love for and knowledge of gardening and responsible stewardship of the environment."

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